

**ELK RAPIDS LADIES GOLF LEAGUE**  
**BYLAWS**  
**Revised 2009**

I. NAME: Elk Rapids Ladies Golf League

II. OBJECTIVES:

The objectives of the Elk Rapids Ladies Golf League will be to function as a non-profit club and organize a ten-week annual golf league and activities.

III. MEMBERSHIP:

The league will not exceed 72 female members (stockholders and stockholders' wives). Current memberships are to be renewed as the treasurer receives dues. If annual dues are not received by the designated due date, the member will not be eligible to participate in the current season. New members are to be admitted to the league based on the following:

A. The date their stock certificate was issued.

B. In the event that two ladies received their stock certificates on the same date, the lower number on the stock certificate will determine the next new member.

C. A new League member must have a valid handicap from the previous year or turn in five dated, validated scorecards played at ERGC by May 15<sup>th</sup>.

If a member has a bona fide reason to request a one-year leave of absence, she should notify an officer or the substitute coordinator as soon as possible. A one-year leave of absence will be allowed a member with the approval of the officers of the Elk Rapids Ladies Golf League. If unable to return to play the following year, she shall relinquish her League membership and be positioned on the Stock Member Substitute List based on the seniority of her stock membership. A member who is returning to play after a one-year leave of absence must turn in five nine hole scores played at the Elk Rapids Golf Club to establish a new handicap. These cards must be dated and signed by her and a playing partner and submitted by May 15th.

When a substitute golfer is needed to replace a member who is on a one-year leave of absence, first consideration for the yearly sub will be given to members on the Stock Members' Substitute List. This rule applies until May 15<sup>th</sup>. After that time, the stock member sub with the closest matching handicap to the member on leave will be chosen. Any person substituting for a member for the whole year will be eligible for all winnings and flight championship trophies. The League fee will be paid by the substitute and not by the member.

A member will be dropped from the league after three (3) unexcused absences without providing a substitute, and a qualified substitute will be offered the opportunity to replace her for the rest of that season. If a league member is not able to complete the season, a substitute will be chosen according to the sub rule stated above. It is the scorekeeper's responsibility to watch for three absences and notify the Vice-President. A member having three or more substitutes in a season is not eligible to qualify for a flight

championship.

League players unable to play will forfeit their match, but must report to the substitute coordinator(s) that they will not be playing. The substitute coordinator will call substitute players to fill the open spots on the League for the day. The substitutes' scores will not be used except for their own handicaps. Substitutes will be assigned to the vacant position on a rotating basis so as to give all substitutes an equal chance to play. Substitutes are not entitled to take part in prize events on the day of play, **except for chip-in and birdie prizes.**

#### IV. ELECTIONS:

Elections of officers shall take place at the August meeting. The President may accept a second year of office with a vote of the majority present. If the President declines, the Vice-President will automatically assume the Presidency and the current officers may accept another year of office with a vote of the majority present. These officers will function as the governing board of the Elk Rapids Ladies Golf League. Introduction of officers and appointed committee chairpersons will take place at the annual banquet.

#### V. DUES

Annual dues may be changed by vote at the August meeting and must be paid by April 15 each year to be eligible for participation in the current season.

#### VI. DUTIES OF BOARD AND ELECTED OFFICERS

##### A. Board

The Board will meet each spring to review correspondence, membership standings and discuss flights and pairings prior to the spring meeting with the Committee chairpersons. They will also meet annually each fall to approve the annual membership letter and handle other general business of the league.

##### B. Elected Officers

###### 1. President

The President will preside at all meetings, appoint committee chairpersons, update the rosters and set up pairings for the season. She will post the list of officers and committees at the clubhouse prior to the beginning of league play.

In the event that the Vice-President, Secretary or Treasurer is unable to perform her duties, the President will assume her responsibilities and/or appoint a replacement if necessary.

The President will be an additional signer for the Elk Rapids Ladies Golf League checking account.

###### 2. Vice-President

The Vice-President will preside in the absence of the President. She will function as Chairperson of the following committees: Publicity Committee, Handicap Committee and Nominating Committee.

###### 3. Secretary

The Secretary will attend to general correspondence, record and read the minutes of all meetings. She will prepare the annual league membership letter for Board approval at the annual fall Board meeting. She will also give copy of letter to the

Board of Director's Secretary before Jan. 1.

4. Treasurer

The Treasurer will take charge of all funds and deposit them in the bank designated by the Club. She will keep a record of all receipts and disbursements. She will record the date dues are received from members and prospective members. She will post the budget on the bulletin board prior to the beginning of the season.

VII. MEETINGS

The first meeting of the season will be held on the Tuesday before the first Wed. in June at 7:00 p.m. Meetings in July and August will be held on the 1<sup>st</sup> Wednesday after lunch on League play day. The President as necessary may call special meetings and/or board meetings.

VIII. ORDER OF BUSINESS

- A. Opening
- B. Reading of minutes of previous meeting
- C. Treasurer's Report
- D. Committee Reports
- E. Unfinished business
- F. New business
- G. Closing

IX. COMMITTEES:

A. Handicap Committee

The Committee will be comprised of the Vice-President and four (4) score keepers, one for each flight, appointed by the President. With the President, the committee will arrange flights according to handicaps. Play will be individual medalist using the following point system:

Win = 2 pts. Tie - 1 pt. Loss = 0 pts.

A tie at the end of league play will be decided by a nine-hole playoff. Handicaps are determined using the five latest scores with a 90% factor. Substitutes' scores are to be recorded and updated using the same method. The substitutes must submit five (5) current scores from ERGC prior to play and must maintain their handicap by turning in at least three (3) dated and validated scores each year. The Committee will provide the Prize Committee with information for prizes to be awarded at the annual banquet

B. Nominating Committee

The Committee will consist of three (3) members including the Vice-President. The Committee will announce the slate of officers and accept nominations from the floor for membership vote at the August meeting.

C. Banquet Committee

The committee will arrange time, place, decorations and menu. They will be

responsible for preparation and presentation of the program for the annual awards banquet.

D. Prize Committees

1. Weekly Committee

The Committee will post weekly events at the beginning of the season, post winners and obtain prizes to give to flight winners the week following the event.

2. Annual Committee

The Committee will select league championship trophies, keep trophies up to date with appropriate annual engraving and purchase all prizes to be awarded at the annual banquet.

Prizes for each flight:

- A. Most points.
- B. Low gross.
- C. Low net.
- D. Low putts.
- E. Most improved.
- F. Birdies - one prize for one or more.

E. Tournament Committee

The Committee will plan annual flight championships for the following:

1 <sup>st</sup> Flight	Sue&Janet Morrison	Match Play
2 <sup>nd</sup> Flight	Beth Serrell	Match Play
3 <sup>rd</sup> Flight	Dot Poniatoski	Match Play
4 <sup>th</sup> Flight	Nell Lockhart	Match Play
Substitutes	Joyce Simmons	Match Play

All Flights are match play. If a match is tied at the end of nine holes, the winner will be determined by a sudden death playoff, beginning at hole number one. The Committee will post pairings for the flights and update handicaps for each round.

F. Fun Day Committee

The Committee will make all necessary plans and arrangements.

G. Rules Committee

The Committee will hear study, rule and make final decisions on problems or questions arising in league play. The U.S.G.A. Golf Rules will govern all rules of play except where local rules apply.

H. Sunshine Committee

The Committee will handle correspondence relative to illnesses and bereavements.

I. Historian

The Historian will update the scrapbook and historical notebooks.

J. Post and Pre-season golf

Pre-season golf starts the first Wed. in May and ends when league starts. Post-season golf starts the first Wed. after league finishes and runs as long as needed.

K. Charity

At the August league meeting the membership will vote on whether to hold a charity event the next season.

L. Substitute Coordinator.

The sub coordinator will find substitute players to fill the weekly vacancies. The substitutes will be chosen on a rotating basis from the current list of available substitutes. The substitute coordinator will maintain the handicaps for substitutes.

X. CLUB RULES OF PLAY

A. Play will be individual medalist.

B. Rainouts can be made up at the end of the season or skipped completely with a vote of the membership. It shall be the President's decision to stop play for bad weather. The air horn will be blown three (3) times. All golfers will quit and go into the clubhouse to wait for instructions. Please show up for play regardless of weather.

C. Out of Bounds includes all out-of-bounds white stakes. On holes 4, 6, 7 and 8, if your tee shot goes out of bounds, hit a provisional ball. For any subsequent shots out of bounds, bring ball in one club length from where it crossed the line and take a one-stroke penalty.

D. Ball striking wire on No. 7 gives player the option to play another ball with no penalty. Second ball must then be considered the ball in play.

E. Winter rules apply. Ball, in your own fairway, may be moved no more than 6 inches and no closer to the hole, by hand or club.

XI. AMENDMENTS

Amendments to and alterations of these Bylaws may be made by a majority vote of the membership present. A proxy may be obtained from the President prior to voting. It will be signed by the absent league member and given to a league member of choice who would cast a vote for the absentee at the time the vote takes place.

